

**United States Bankruptcy Court
For the Northern District of Iowa**

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CEDAR RAPIDS, IOWA 52407

**SEAN F. MCAVOY
CLERK OF BANKRUPTCY COURT**

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December 23, 2002

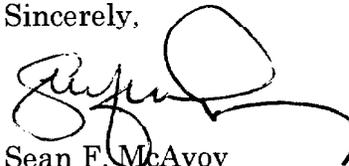
A letter to the Bankruptcy Community:

Re: Copies of Petitions for U.S. Trustees and Case Trustees

I have recently been made aware of a matter with which I need your assistance in resolving. Apparently, there are a number of attorney offices within the Northern District of Iowa that, when filing petitions conventionally with my office, provide copies for trustee review in either two-sided (duplex) copy or reduced copy format. Reviewing petitions and schedules prepared in that manner is both time-consuming and burdensome to the case trustees. I would request that all future conventional filings from attorneys within the Northern District be accompanied by the appropriate number of one-sided, full-sized copies of the original filing, as required in Local Rule 1007-1. For those offices filing electronically with this court, copies of petitions mailed to the U.S. Trustee and case trustee should also be in full document, one-sided format.

Thank you in advance for your assistance in this matter. Please feel free to call me if you have any questions pertaining to this request.

Sincerely,



Sean F. McAvoy
Clerk of Court