

PREPARING FOR COURT

- Look over the forms and materials you are going to present in court. Make sure they are filled in accurately and completely and that you have made the proper number of copies for the court.
- Be sure to bring with you the notebook in which you have recorded all the related events, as well as the folder with all the case-related documents. You must also bring paper and a pen to take notes. It also is very helpful to make notes before you come to court so you are prepared and know exactly what you want to say. You may need to prepare other necessary documents after the hearing.
- All witnesses must be present. Verify that those people you wish to serve as your witnesses will be available at the time of your hearing.
- Arrange for day care for your children. Although this may not seem to be a necessity for appearing in court, you will want to pay complete and undivided attention to the matters discussed during a court hearing.
- Be sure to provide the court with changes to your address or phone number in writing.
- Respond to court notices and correspondence as soon as possible.