



**UNITED STATES BANKRUPTCY COURT**  
NORTHERN DISTRICT OF IOWA  
111 SEVENTH AVENUE SE, BOX 15  
CEDAR RAPIDS, IOWA 52401-2101  
[www.ianb.uscourts.gov](http://www.ianb.uscourts.gov)

JEAN L. HEKEL  
CLERK OF COURT

(319) 286-2200  
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SHARON MULLIN  
CHIEF DEPUTY CLERK

June 3, 2016

A letter to the Iowa Northern Bankruptcy Community,

The Bankruptcy Clerk's Office for the Northern District of Iowa will be open for **limited services only** from **9:30 a.m. on Thursday, June 23rd through 2:30 p.m. Friday, June 24th, 2016** so its employees may attend a district-wide meeting and conference.

In order to keep inconvenience to a minimum, arrangements have been made to ensure personnel are available to accept and file stamp any time-sensitive papers that require filing between June 23rd and June 24th. Locations for conventional bankruptcy filings are as follows:

**Thursday, June 23rd and Friday, June 24th**  
**Friday, June 24th (only after 2:30 p.m.)**

**Cedar Rapids Clerk's Office**  
**Sioux City Clerk's Office**

Please keep in mind that this arrangement will allow for someone to be on hand only to accept time-sensitive filings and there will not be anyone available to answer procedural questions or conduct search requests on these dates. We request that conventional filings on June 23rd through 2:30 p.m. June 24th be limited to time-sensitive matters and all non-urgent papers be filed on Monday, June 27th.

CM/ECF will be available for electronic filing and research on these dates, but there will be no Help Desk personnel available to provide telephonic support for the system. Papers filed electronically on June 23rd through June 24th will receive final processing by the Clerk's Office on Monday, June 27th, 2016.

We hope this does not greatly inconvenience you. If you have matters that require special accommodation on these dates, please let us know as soon as possible.

Thank you for your cooperation.

Sincerely,

Jean L. Hekel  
Clerk of Court