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UNITED STATES BANKRUPTCY COURT

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August 31, 2011

A letter to the Bankruptcy Community:

Re: Accessing Official Form B10 (Proof of Claim)

In recent years, the Northern District of Iowa has transmitted/mailed the proof of claim form (Official Form B10) as an attachment to certain notices, such as the *Notice of Bankruptcy Case Filing, Meeting of Creditors, & Deadlines* (Official Form B9), to provide creditors convenient access to the form. However, based on a national study of bankruptcy court noticing practices, an average of only 4.3 percent of claims filed with the court utilize the court-transmitted form. The vast majority of claims filed are created electronically by the creditor's software or through some other electronic forms creation tool.

Therefore, in an effort to reduce noticing/postage costs to the federal judiciary, this office will discontinue the practice of generating, transmitting and mailing the proof of claim form with the notices it sends. Effective **Monday, September 19, 2011**, notices that had previously been transmitted/mailed with an attached proof of claim form will display a link/web address where recipients can access the proof of claim form from the United States Courts Bankruptcy Forms Manual.

Thank you, in advance, for your attention and assistance in this cost containment matter!

Sincerely,

A handwritten signature in black ink, appearing to read "Sean F. McAvoy". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Sean F. McAvoy
Clerk of Court