

United States Bankruptcy Court  
Northern District of Iowa  
Voluntary Chapter 13 Case

Required Lists, Schedules, Statements and Fees<sup>1</sup>

Most forms referenced in this list can be found on [www.uscourts.gov/forms/bankruptcy-forms](http://www.uscourts.gov/forms/bankruptcy-forms)

- ☐ **Filing fee of \$313.00.**  
If the fee is to be paid in installments (**Form B103A Application for Individuals to Pay the Filing Fee in Installments**), the debtor must be an individual and must file a signed application for court approval.
- ☐ **Voluntary Petition (Forms B101, B101A, B101B, B201).**  
Names and addresses of all creditors of the debtor must be filed WITH the petition (see matrix requirements).
- ☐ **Certificate of Credit Counseling and Debt Repayment Plan. (Or certification pursuant to 11 USC § 109(h)(3) or a request pursuant to 11 USC § 109(h)(4) - Individual Debtor's Statement of Compliance with Credit Counseling Requirement).**  
Required if the debtor is an individual. The Certificate of Credit Counseling and Debt Repayment Plan, if applicable, must be filed as indicated on the Voluntary Petition (B101).
- ☐ **Your Statement About Your Social Security Numbers (Form B121).**  
Required if the debtor is an individual. Must be submitted **WITH** the petition.
- ☐ **Schedules.**  
All schedules must be filed whether they pertain to your case or not. Must be filed with the petition or within 14 days.
  - ☐ A Summary of Your Assets and Liabilities and Certain Statistical Information (Form B106 Summary *individuals*)
  - ☐ A Summary of Your Assets and Liabilities (Form B206 Summary *non-individuals*)
  - ☐ Schedule A/B - Property (Form B106A/B *individuals*; B201A/B *non-individuals*)
  - ☐ Schedule C - The Property You Claim as Exempt (Form B106C *individuals*)
  - ☐ Schedule D - Creditors Who Hold Claims Secured By Property (Form B106D *against individuals*; B206D *against non-individuals*)
  - ☐ Schedule E/F - Creditors Who Have Unsecured Claims (Form B106E/F *against individuals, combines priority and non-priority*)
  - ☐ Schedule E/F - Creditors Who Have Unsecured Claims (Form B206E/F *again non-individuals, combines priority and non-[priority]*)
  - ☐ Schedule G - Executory Contracts and Unexpired Leases (Form B106G *individuals*; B206G *non-individuals*)
  - ☐ Schedule H - Your CoDebtors (Form B106H *individuals*; B206H *non-individuals*)
  - ☐ Schedule I - Your Income (Form B106I *individuals*)
  - ☐ Schedule J - Your Expenses (Form B106J)
  - ☐ Schedule J-2 - Expenses for Separate Household of Debtor 2 (Form B106J-2)
- ☐ **A Summary of Your Assets and Liabilities and Certain Statistical Information (individuals) (Form B106) -OR- Declaration Under Penalty of Perjury for Non-Individual Debtors (Form B202)**  
Must be filed with the petition or within 14 days.
- ☐ **Your Statement of Financial Affairs for Individuals Filing For Bankruptcy (Form B107)**  
Must be filed with the petition or within 14 days.
- ☐ **Chapter 13 Plan**  
Must be filed WITH the petition or within 14 days.
- ☐ **Chapter 13 Statement of Your Current Monthly Income, etc. (Form B122C-1 and B122C-2)**  
Required if the debtor is an individual. Must be filed with the petition or within 14 days.
- ☐ **Schedules of Current Income and Expenditures.**  
A Statement disclosing any reasonably anticipated increases in income or expenditures for twelve (12) months following the filing of the petition. A statement may be sufficient or this requirement may be satisfied by completion of both Question 13 on Schedule I and Question 24 on Schedule J (if none, so indicate in the statement or on Schedules I and J.)
- ☐ **Copies of all payment advices, pay stubs or other evidence of payment received by the debtor from any employer within 60 days before the filing of the petition.**  
Required if the debtor is an individual and employed within 60 days of the filing of the petition. Must be filed with the petition or within 14 days.
- ☐ **Certification About Financial Management Course Completion.**  
Required if the debtor is an individual. Must be filed no later than the last payment made by the debtor as required by the plan or the filing of a motion for entry of a discharge under § 1328(b) of the Code.

<sup>1</sup> This document is intended to assist with some of the initial case filing requirements. This list may not be exhaustive and should not be considered as a replacement for the requirements of the Bankruptcy Code and Federal Rules of Bankruptcy Procedure.