

United States Bankruptcy Court
Northern District of Iowa
Voluntary Chapter 7 Case

Required Lists, Schedules, Statements and Fees¹

Most forms referenced in this list can be found on www.uscourts.gov/forms/bankruptcy-forms

☐ **Filing fee of \$338.00.**

If the fee is to be paid in installments (**Form B103A Application for Individuals to Pay the Filing Fee in Installments**) or the debtor requests a waiver of the fee (**Form B103B Application to have the Chapter 7 Filing Fee Waived**), the debtor must be an individual and must file a signed application for court approval.

☐ **Voluntary Petition (Forms B101, B101A, B101B, B201).**

Names and addresses of all creditors of the debtor must be filed WITH the petition (see matrix requirements).

☐ **Certificate of Credit Counseling and Debt Repayment Plan. (Or certification pursuant to 11 USC § 109(h)(3) or a request pursuant to 11 USC § 109(h)(4) - Individual Debtor's Statement of Compliance with Credit Counseling Requirement).**

Required if the debtor is an individual. The Certificate of Credit Counseling and Debt Repayment Plan, if applicable, must be filed as indicated on the Voluntary Petition (B101).

☐ **Your Statement About Your Social Security Numbers (Form B121).**

Required if the debtor is an individual. Must be submitted **WITH** the petition.

☐ **Schedules.**

All schedules must be filed whether they pertain to your case or not. Must be filed with the petition or within 14 days.

- | | |
|---|--|
| <input type="checkbox"/> A Summary of Your Assets and Liabilities and Certain Statistical Information | (Form B106 Summary <i>individuals</i>) |
| <input type="checkbox"/> A Summary of Your Assets and Liabilities) | (Form B206 Summary <i>non-individuals</i>) |
| <input type="checkbox"/> Schedule A/B - Property | (Form B106A/B <i>individuals</i> ; B201A/B <i>non-individuals</i>) |
| <input type="checkbox"/> Schedule C - The Property You Claim as Exempt | (Form B106C <i>individuals</i>) |
| <input type="checkbox"/> Schedule D - Creditors Who Hold Claims Secured By Property | (Form B106D <i>against individuals</i> ; B206D <i>against non-individuals</i>) |
| <input type="checkbox"/> Schedule E/F - Creditors Who Have Unsecured Claims | (Form B106E/F <i>against individuals, combines priority and non-priority</i>) |
| <input type="checkbox"/> Schedule E/F - Creditors Who Have Unsecured Claims | (Form B206E/F <i>again non-individuals, combines priority and non-priority</i>) |
| <input type="checkbox"/> Schedule G - Executory Contracts and Unexpired Leases | (Form B106G <i>individuals</i> ; B206G <i>non-individuals</i>) |
| <input type="checkbox"/> Schedule H - Your CoDebtors | (Form B106H <i>individuals</i> ; B206H <i>non-individuals</i>) |
| <input type="checkbox"/> Schedule I - Your Income | (Form B106I <i>individuals</i>) |
| <input type="checkbox"/> Schedule J - Your Expenses | (Form B106J) |
| <input type="checkbox"/> Schedule J-2 - Expenses for Separate Household of Debtor 2 | (Form B106J-2) |

☐ **A Summary of Your Assets and Liabilities and Certain Statistical Information (individuals) (Form B106) -OR- Declaration Under Penalty of Perjury for Non-Individual Debtors (Form B202)**

Must be filed with the petition or within 14 days.

☐ **Your Statement of Financial Affairs for Individuals Filing For Bankruptcy (Form B107)**

Must be filed with the petition or within 14 days.

☐ **Statement of Intention For Individual Filing Under Chapter 7 (Form B108)**

Required **ONLY** if the debtor is an individual and has debts listed on Schedule D (Form B106D) or debtor has leased personal property and the lease has not expired. Must be filed within 30 days or by the date for the Section 341 Meeting of Creditors, whichever is earlier.

☐ **Chapter 7 Statement of Your Current Monthly Income, etc. (Forms B122A, B122A-1Supp, B122A-2))**

Required if the debtor is an individual. Must be filed with the petition or within 14 days.

☐ **Schedules of Current Income and Expenditures.**

A Statement disclosing any reasonably anticipated increases in income or expenditures for twelve (12) months following the filing of the petition. A statement may be sufficient or this requirement may be satisfied by completion of both Question 13 on Schedule I and Question 24 on Schedule J (if none, so indicate in the statement or on Schedules I and J.)

☐ **Copies of all payment advices, pay stubs or other evidence of payment received by the debtor from any employer within 60 days before the filing of the petition.**

Required if the debtor is an individual and employed within 60 days of the filing of the petition. Must be filed with the petition or within 14 days.

☐ **Certification About Financial Management Course Completion.**

Required if the debtor is an individual. Must be filed within 60 days of the first date set for the meeting of creditors.

¹ This document is intended to assist with some of the initial case filing requirements. This list may not be exhaustive and should not be considered as a replacement for the requirements of the Bankruptcy Code and Federal Rules of Bankruptcy Procedure.