

U.S. Bankruptcy Court, Northern District of Iowa  
Social Distancing Plan for In-Court Hearings

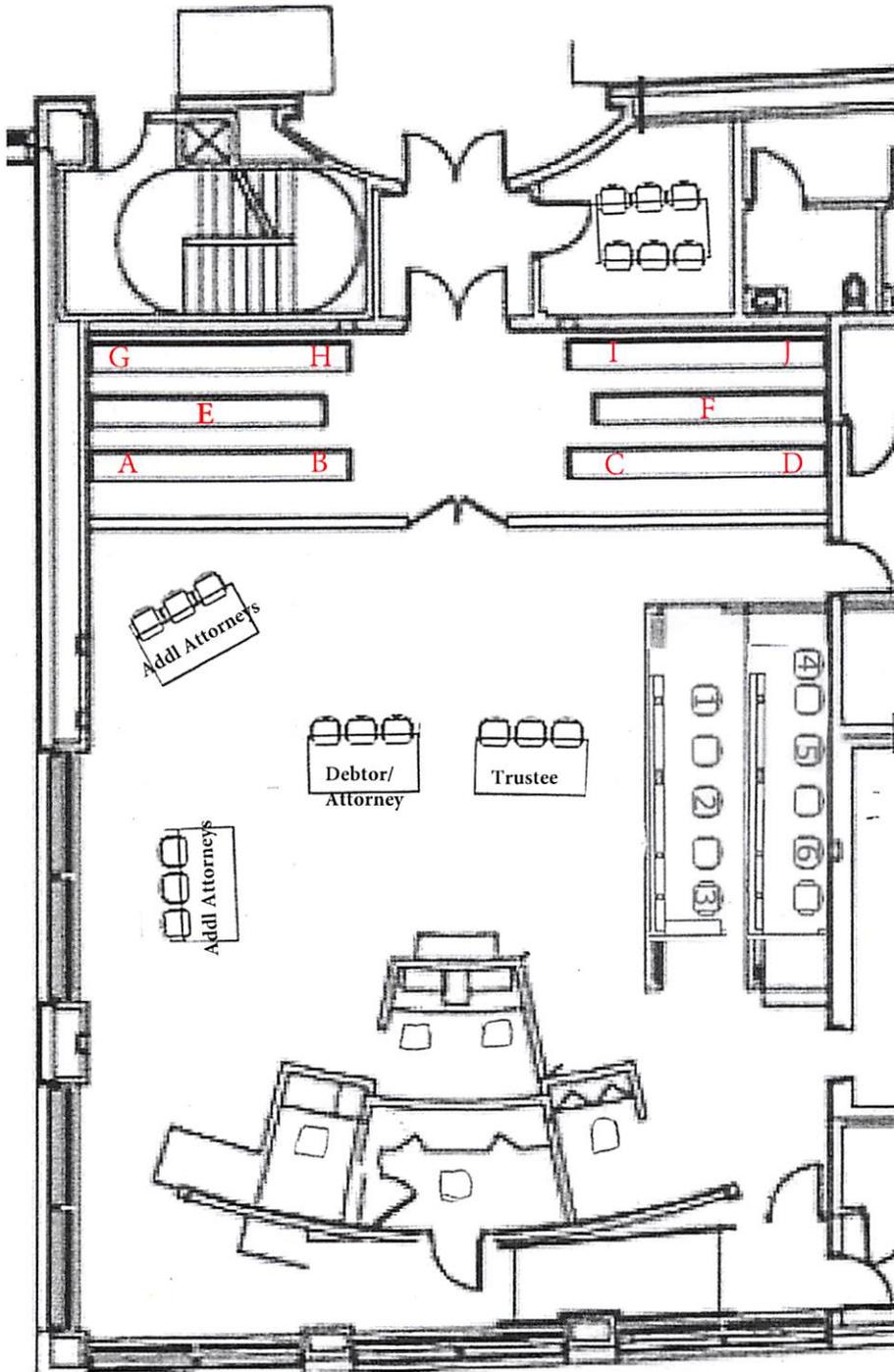
This is a plan for when the Bankruptcy Court resumes in-court hearings. This plan is created to address concerns about the lingering effects of the COVID-19 pandemic.

**Courtroom Procedures**

- a. Per District Court Public Administrative Order 20-AO-0010-P, face masks or shields must be worn at all times in the common areas of the United States Courthouses in Cedar Rapids and Sioux City.
- b. Attorneys, Debtors, and Other Parties are to report outside the courtroom, check-in, and sit in assigned areas.
- c. Debtors and Other Parties will be seated in the gallery, no more than two to a bench. The Clerk's Office will pre-mark seat assignments. Attorneys may be asked to sit in the Jury Box. See Diagram 1 (Cedar Rapids Courtroom) and Diagram 2 (Sioux City Courtroom).
- d. If there is not adequate space in the courtroom, designated areas outside the courtroom will be utilized. The Courtroom Deputy or Clerk's Office Staff will assist with proper placement to ensure social distancing.
- e. When the Court is ready, parties will be called to the Attorney table. Participants who come up to the table may request to remove their facemasks while they speak.
- f. Hand sanitizer will be available at the tables and at the courtroom entrance/exit.
- g. The cleaning staff will wipe down seats, common surfaces, tables, etc. each night.

**Note:** If parties are not comfortable with in-court hearings, please file appropriate motions.

DIAGRAM 1 - CEDAR RAPIDS COURTROOM

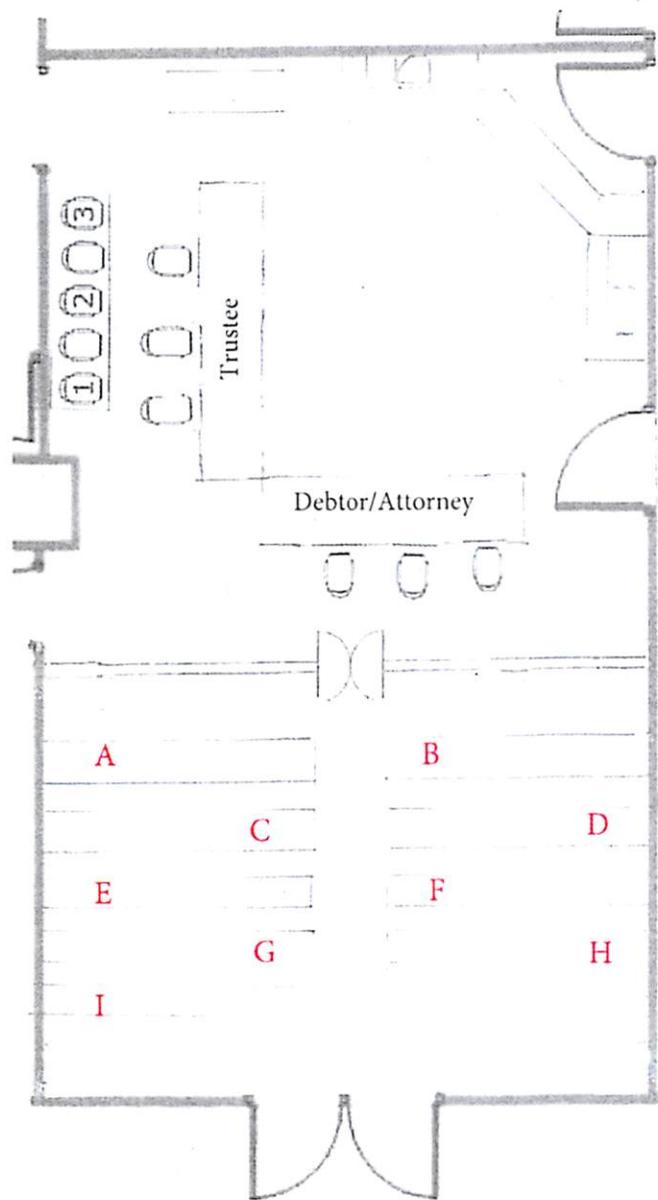


Seats A - J for Debtors

Seat 1-6 for Addl Attorneys

DIAGRAM 2 - SIOUX CITY COURTROOM

Add'l Attorneys  
Seats 1 - 3



Debtors, Other Parties &  
Add'l Attorneys  
Seats A - I