



# The Frequent Filer

ISSUE # 47

SEPTEMBER 14, 2021

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Questions or comments about this issue of The Filer? Contact us via email ([training@ianb.uscourts.gov](mailto:training@ianb.uscourts.gov)) or by phone at 319-286-2200.

## Fall 2021

### Volunteers Needed

#### Committee for Local Rules Update

**P**lans to update the Northern District of Iowa Bankruptcy Court Local Rules are underway, and we're looking for some volunteers from our filing community to serve on our committee. If reviewing and revamping Local Rules sounds like a fun time to you, let us know! Send an email to our Clerk of Court, Sharon Mullin ([Sharon\\_Mullin@ianb.uscourts.gov](mailto:Sharon_Mullin@ianb.uscourts.gov)) and she'll add your name to the list of interested candidates.

We anticipate the committee launching in early 2022 and meeting a few



times, for a few hours each time, to review the local rules in their current form and offer suggestions for revisions. We know your time is valuable, so we'll do our best to manage this process as efficiently and effectively as possible.

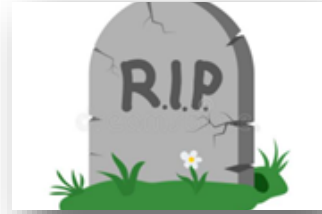
#### Fall Holidays

The Bankruptcy Clerk's Offices will be closed:

- Monday, October 11, 2021 (Columbus Day)
- Thursday, November 11, 2021 (Veterans Day)

**WE WANT YOU**

# SEPTEMBER 2021



## R.I.P. Accounts Receivables

In an effort to streamline our procedures and ensure audit compliance, **beginning October 1, 2021** the Bankruptcy Clerk's Office will no longer provide Accounts Receivable services to our filing community. What does this mean for you? We'll still happily provide certifications, searches, copy orders, audio recordings, and anything else you might need, but effective October 1, 2021 you'll need to pay for these services in advance, prior to receiving your item. Procedures for requesting copies, certifications, recordings, etc. remain the same: simply contact the Clerk's Office to initiate your request. We'll obtain pertinent information from you, email you an invoice with the cost, and then process your payment up front. You may provide credit card information over the phone, or pay for your item via Pay.gov (Not familiar with Pay.gov? You can read about it [here](#)). Upon receipt of your payment, we'll provide your copy order, audio recording, etc.

## Reminder: PDF Related Functionality in CM/ECF

Earlier this summer, the Northern District of Iowa Bankruptcy Court upgraded to the most recent version of CM/ECF NextGen (that's Version 1.6, for those of you who are keeping track - #nerds). One of the key components of this latest release relates to certain functionality of PDF documents. Specifically, filing users should be aware that PDF's with the following content will be **rejected** by CM/ECF:

- Does not comply with PDF format standards
- Encrypted or password-protected
- Contains scripts which can launch an external application
- Contains internal attachments
- Contains audio and/or video content
- Created with Mac OS X using a fillable form in the Safari browser
- Created with Mac OS X using MS word and selecting the option "Best for Printing"



The simplest way to address PDF rejections is to flatten the document and then upload it. For additional information on PDF documents in Version 1.6, including instructions on how to flatten, visit [here](#). Rejection hurts; don't let it happen to you.

# CM/ECF NEWS

## Notice Setting Bar Date Event Updated

The Notice Setting Bar Date event has been modified to now require the filer to enter a specific objection due date. Previously, a filer could select either a certain number of days for the bar date (e.g., 14 or 21 days) OR list a specific date. Modifying the event to require the entry of a specific date ensures that your bar date will be accurately capture in the background of CM/ECF and accurately reflected on court calendars. The Objection Due Date field is now a required field (meaning you can't proceed to the next screen without completing that field). It will default to 21 days from the date you're docketing the notice, but that date is modifiable. The new screen looks like this:

20-00008 Fred's Electric, Converted 12/09/2020  
Type: bk Chapter: 11 v Office: 5 (Sioux City)  
Assets: y Judge: TJC Case Flag: CONVERTED

The default bar date is set for 21 days. If this is not correct, please adjust date in objection due date field. NOTE: Date field must not be BLANK.

Objection due date: 09/21/2021

Select docket entries which are to be associated with the above schedule(s).

Filing Date	#	Docket Text
07/16/2020	1	Chapter 7 Voluntary Petition for Non-Individuals with Complete Schedules .. Fee Amount \$335. Debtor(s) Fred's Electric. (smul)
08/30/2021	9	Motion to Avoid Lien with Wells Fargo (smul)

Please remember that the Notice Setting Bar Date event should ONLY be used when you are docketing a bar date notice that does not contain hearing information. We've modified the name of this event to read "Setting Bar Date Only" to help remind filers to use this event if you're only establishing a bar date.

If your notice is setting a bar date and you are also setting a hearing, use the **Set Hearing and Bar Date** event; this will allow you to enter both your bar date and hearing information in the same docket event. These events are located under the Notices category in CM/ECF:

Available Events (click to select events)

- Notice Appointing Trustee
- Notice of Clerk's Intention to Communicate
- Notice of Final Cure Mortgage Payment
- Notice of Intent to Request Redaction
- Notice of Intent to Request Redaction in Transcript
- Notice of Preferred Creditor Address
- Notice of Substantial Consumation
- Override of Preferred Address 342(e)
- Petition for Recognition of Foreign Proceeding
- Proposed Use, Sale or Lease of Property
- Set Hearing and Bar Date
- Setting Bar Date Only
- Setting Bar Date on Motion re: Objection to Discharge
- Trustee's Notice & Report of Sale
- Voluntary Conversion to Chapter 7
- Voluntary Dismissal

Next Clear

# COURT NEWS AND UPCOMING EVENTS

## COVID Update: Return to in-court Hearings



**E**arlier this summer, the Bankruptcy Court for the Northern District of Iowa began the transition back to in-court hearings. Judge Collins is now traveling to all remote court locations (Waterloo, Dubuque, Mason City and Fort Dodge) and is holding in-person hearings in the Cedar Rapids and Sioux City courthouses. If you haven't yet appeared at an in-person hearing, we look forward to welcoming you back soon to the courthouse.

Mask Information (current as of the publication of this newsletter): in the Cedar Rapids and Sioux City courthouses, masks are not required for individuals who are fully vaccinated. Masks are required for anyone who is not fully vaccinated.

When traveling to our remote court locations, please note that the Bankruptcy Court follows the mask rules/mandates set forth by each location. Currently, masks are required in all four of our remote locations regardless of vaccination status. Please check the mask guidelines for your location prior to your hearing for the most up-to-date information on mask requirements.

## Upcoming Events

Mark your calendars for these upcoming events:

### All-Iowa Bankruptcy Conference

November 12, 2021 – Des Moines, IA

<http://events.r20.constantcontact.com/register/event?oeidk=a07eiifc9v9039c90a3&llr=v7nqhfhab>

### 2021 8<sup>th</sup> Circuit Judicial Conference

October 27-29, 2021 - Colorado Springs, CO

<https://www.ianb.uscourts.gov/news/8th-circuit-judicial-conference-oct-27-29-2021-registration>

Check conference websites regularly, as information is subject change due to the evolving COVID situation.

### Retirement Celebration for Pat Bauer, Professor of Law

October 2, 2021, 4:00 PM—6:00 PM, Boyd Law Building, University of Iowa College of Law



# Chambers Update

## Gail Jones Retirement

**O**n August 27, 2021 Gail Jones retired after 28 years of service to the federal judiciary. Gail began her federal career in 1993 when she was hired as Judicial Assistant to the Honorable Paul Kilburg. Gail worked with Judge Kilburg until his retirement in 2010, at which time she transferred to incoming Judge Thad Collins' chambers. Gail is looking forward to spending more time with her husband and grandsons and traveling when it is safe to do so again. She plans to fish, attend her grandsons' sporting events, and enjoy every moment with them. Gail has been an indispensable member of our court and will be greatly missed, but we wish her all the best in retirement – congratulations, Gail!

H A P P Y  
*retirement*

## New Term Law Clerk: Dakota Wright

**P**lease join us in welcoming Dakota Wright to Judge Collins' chambers. Dakota is a recent graduate of the University of Iowa School of Law, where she served as the Editor-in-Chief of the Journal of Gender, Race & Justice. Dakota was also a Founding Member and Event Chair for the First Generation Professionals at Iowa Law, a competitor in the National Veterans Moot Court Competition, and a member of the Pro Bono Society. Dakota began her clerkship in August and will serve as Judge Collins' Term Law Clerk for one year. Welcome, Dakota!

*welcome*